

## CIB Work Plan 2015

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*Activities in red are suggested to be financed by the Strategic Partnership agreement with the European Commission.*

### 1. CIB Working Group goal and objectives

The Capacity and Institution Building (CIB) Working Group is a technical platform within the World Organization of United Cities and Local Governments (UCLG) for professionals of local government associations (LGAs) and local governments (LG) with substantive programmes in capacity development and decentralized cooperation.

The **overarching goal** of this platform is to be a place of inspiration and encouragement, for sharing information and knowledge on various aspects of development cooperation and is meant to contribute to more effective development cooperation programmes supporting local governments. It also aims to contribute to achieving more attention and recognition for the role that local governments play in development cooperation, within and outside of UCLG.

The UCLG CIB Working Group is formally liaised to the political UCLG Committee on Development Cooperation and City Diplomacy and prepares input for this Committee.

### 2. Main objectives and priorities of the CIB Working Group

**Objective 1:** Information exchange and knowledge sharing on decentralized development cooperation and local government capacity development programmes

- To foster exchange on programmes implemented by CIB members, developments of interest for the work of CIB members.

**Objective 2:** Contribution to more effective development cooperation

- To foster exchange on methodologies of our work to improve the quality of our programming and to learn from each other.
- To stimulate concrete coordination to ensure more effective cooperation and to avoid overlap and duplication between international cooperation programmes of LGs and LGAs.

**Objective 3:** Contribution to UCLG advocacy instruments

- To give professional advice to UCLG and the UCLG political Committee on Development Cooperation and City Diplomacy (DCCD) to achieve more donor attention for LG development cooperation.

### 3. Activities 2015

**Objective 1:** Information exchange and knowledge sharing on decentralized cooperation and local government capacity development programmes

- **Information sharing through newsletters and website**
  - Further enhance the CIB website, newsletter and Twitter account, to ensure more availability of information on cooperation programmes, publications, best practices, upcoming events and international developments.
  - Collection of information of MIC and ACB programmes of CIB members to inform the annual CIB meeting.
  - **LinkedIn group for exchange: An online discussion group has been created, to discuss topics of importance in a more dynamic way, in between meetings.**
- **Annual Meeting of the CIB Working Group**
  - Annual meetings are hosted by CIB members on a rotational basis: in 2015, ICMA will welcome the CIB members (TBC).
  - The format of the annual meeting will have two main elements:
    - a) A plenary session with inspiring presentations from key-note speakers
    - b) Break-out sessions:
      - Comparative sessions on programming on specific themes
      - Managerial sessions of directors of international departments
  - The meeting will focus, amongst others, on the following themes:
    - Monitoring and Evaluation in programme implementation
    - Trade and development
    - Collecting international experiences for domestic promotion
    - Disaster response
    - Post 2015 development goals implementation
  - **Foster more participation from UCLG members from middle income countries and countries that are receiving much donor support in the theme of decentralization.**
- **Participation in the framework of the UCLG Executive Bureau and World Council**

The CIB presidency and secretariat generally participate actively in the UCLG Executive Bureau and World Council meetings. Generally, an informal gathering is organized in the framework of the statutory meetings. In terms of preparation, the CIB secretariat provides input to the meeting documentation.

In the framework of the upcoming Executive Bureau meeting in Porto Alegre, the CIB Working Group would like to organize a **LGA caucus**, with the Brazilian association FNP on effective functioning of local government associations. This would allow high level officials from LGAs from various parts of the world to exchange about developments in the LGAs, in terms of advocacy, membership services and governance.

## **Objective 2: Contribution to more effective development cooperation**

- **Coordination**

Furhter to the CIB annual meeting in 2014, CIB members emphasized the importance of coordination and information sharing. As a follow-up to this meeting, the CIB Working Group will be working on ways in which to foster coordination among members:

December 2014, Capacity and Institution Building Working Group Secretariat

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- **Exchange on methodologies**

On the specific request of members and in order to ensure more effective development cooperation on behalf of local governments, the members will exchange on monitoring and evaluation as well as impact assessment methodologies. The exchanges will take place in between the annual meeting and will possibly take place through webinars.

Comparative analyses will be shared in advance in order to compare the various tools used by different members.

- **Concrete opportunities for coordination**

CIB members have agreed to identify concrete cooperation opportunities, for example in the Ukraine. The first conference calls in this regard have taken place.

### Objective 3: Contribution to UCLG advocacy instruments

- **Development of UCLG Policy Papers**

CIB members recognize the importance of Working Group input for UCLG Policy Papers in lobby and advocacy.

- CIB members will therefore provide input to the UCLG Policy Paper on Local Economic Development. In addition, the CIB Working Group will explore possibilities on contributing to a position on Disaster Preparedness and Response and/or on Fragile States.
- **On other UCLG statements and policy documents, the CIB Working Group can be used as a resource to provide comments, concrete cases and experiences.**

- **Contributions to Post 2015 development goals and Habitat III**

UCLG is member of the Global Taskforce which was created by local and regional government organizations in order to build a joint strategy to contribute to the international policy making debates within the framework of the Post 2015, Rio+20 and towards Habitat III. In the process leading towards the Post 2015 development goals, the CIB Working Group can play an important role:

- *Information sharing:*

The CIB secretariat will inform CIB members about the activities of the Global Task force through the CIB website and newsletters, in order to facilitate related (national and regional) lobby activities by CIB members and their partners.

- *Implementation of the Action Plan for Local Government and Development Cooperation:*

The group of UCLG Champions on Development from the Committee on Development Cooperation and City Diplomacy promoted the key messages of the UCLG Policy Paper on Local Government and Development Cooperation throughout 2014, with support of the CIB Working Group<sup>1</sup>.

In 2015, the CIB Working Group will continue to support the UCLG Champion programme, in close consultation with the UCLG World Secretariat. Concretely the following activities can be highlighted:

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<sup>1</sup> See [www.cib-uclg.org/champions](http://www.cib-uclg.org/champions)



- Maintaining and developing the website and promotional material.
- Preparing, participating and accompanying the UCLG Champions in 5 international meetings.

- *Contribution to UCLG representation:*

Having access to the international cooperation experiences of local government associations and individual local governments active in development cooperation, the CIB Working Group is well positioned to contribute to representation of UCLG within various international bodies, such as the Global Partnership on Effective Development Cooperation.

In addition, other international processes, such as the UN Development Cooperation Forum preparations and the Financing For Development conferences, can benefit from experiences from CIB members, which will be gathered through calls for cases by the CIB secretariat.

- **Synergies with PLATFORMA**

Continue to ensure synergies of the work of the CIB Working Group with PLATFORMA.

#### 4. Operational

**Secretariat and functioning:** In 2015, the CIB Working Group will be financially supported by VNG International, Federation of Canadian Municipalities (FCM), the City of Barcelona and possibly other CIB members.



**Annex 1. Calendar 2015**

Organization	January	Event	Venue
OECD/UNDP	19-20	Global Partnership on Effective Development Cooperation	The Hague, Netherlands
EC	28 (TBC)	Signature of Strategic Partnership agreements with the European Commission	Brussels, Belgium
<b>February</b>			
UCLG	(TBC)	Secretariats retreat	Barcelona, Spain
<b>March</b>			
<b>April</b>			
UN DESA	8-10	DCF High Level Symposium	Korea
UN Habitat	14-16	Prep Com II – Habitat III	Nairobi, Kenya
<b>May</b>			
<b>June</b>			
UCLG	TBC	Executive Bureau	Porto Alegre, Brazil
OECD/UNDP	TBC	Steering Committee Global Partnership on Effective Development Cooperation	Mexico
<b>July</b>			
UN	13-16	Financing for Development	Addis Ababa, Ethiopia
<b>August</b>			
<b>September</b>			
UNGA	21-23	UN Summit on Post 2015 Agenda	New York, USA
UN Habitat	TBC	PrepCom III for Habitat III	New York, USA
<b>October</b>			
PLATFORMA	15 (TBC)	PLATFORMA conference	Milan, Italy
<b>November</b>			
<b>December</b>			
UCLG	TBC	World Council	Paris, Frankrijk



## Annex 2. Membership list

### CIB WORKING GROUP MEMBERSHIP

#### AFRICA

##### *UCLG Africa*

<b>Burkina Faso</b>	Association of Municipalities of Burkina Faso (AMBF)
<b>Kenya</b>	Association of Local Government Authorities of Kenya (ALGAK)
<b>Mali</b>	Association of Municipalities of Mali (AMM)
<b>Tanzania</b>	Association of Local Authorities of Tanzania (ALAT)
<b>South Africa</b>	South African Local Government Association (SALGA)
<b>Zimbabwe</b>	Zimbabwe Urban Council Association of Zimbabwe (UCAZ)

#### ASIA

##### *UCLG Asia Pacific*

<b>Cambodia</b>	National League of Communes/Sangkats (NLC/S)
<b>Nepal</b>	Association of District Development Committees of Nepal (ADDCN) Municipalities Association of Nepal (MuAN)
<b>Pakistan</b>	Local Councils Association of the Punjab (LCAP)
<b>Sri Lanka</b>	Federation of Sri Lankan Local Government Authorities (FSLGA)
<b>South Korea</b>	Korean Local Authorities Foundation for International Relations (KLAFIR)

#### EUROPE

##### *Council of the European Municipalities and Regions (CEMR)*

<b>Belgium</b>	Union of Cities and Communes of Wallonia (UVCW) Association of the city and the Municipalities of the Brussels-Capital Region (AVCB) Association of Flemish Cities and Municipalities (VVSG)
<b>Denmark</b>	Local Government Denmark (LGDK)
<b>Finland</b>	Association of Finnish Local and Regional Authorities (AFLRA)
<b>France</b>	Cités Unies France (CUF) City of Lyon
<b>Germany</b>	German Cities Association (DST)
<b>Italy</b>	European Association of Communes, Provinces and Regions (AICCRE)
<b>Netherlands</b>	VNG International ( <i>Chair</i> )
<b>Norway</b>	Norwegian Association of Local and Regional Authorities (KS)
<b>Spain</b>	Andalusian Fund of Municipalities for International Solidarity (FAMSI) Catalan Fund of Cooperation and Development City Council of Barcelona Provincial Council of Barcelona Spanish Federation of Municipalities and Provinces (FEMP)
<b>Sweden</b>	International Centre for Local Democracy (ICLD) SKL International Development Agency (SKL International) Swedish Association of Local Authorities and Regions (SALAR)
<b>United Kingdom</b>	Local Government Association (LGA)

#### LATIN AMERICA

##### *Latin American Federation of Cities, Municipalities and Associations (FLACMA)*

<b>Argentina</b>	City of Buenos Aires
<b>Bolivia</b>	Federation of Associations of Municipalities (FAM)
<b>Brazil</b>	National Confederation of Municipalities (CNM) National Front of Prefects (FNP)
<b>Colombia</b>	Federation of Colombian Municipalities (FCM) Agency of International Cooperation and Investment, City of Medellin (ACI)
<b>Ecuador</b>	Association of Ecuadorian Municipalities (AME)
<b>Mexico</b>	Association of Municipalities of Mexico (AMMAC) National Federation of Municipalities of Mexico AC (FENAMM)

#### MIDDLE EAST AND WEST ASIA

##### *UCLG Middle East and West Asia*

<b>Turkey</b>	Union of Municipalities of Turkey (UMT)
<b>Palestinian Authority</b>	Association of Palestine Local Authorities (APLA)

**NORTH AMERICA**

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**Canada**

Federation of Canadian Municipalities (FCM) (*Vice-Chair*)

**OBSERVERS**

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Association of International Francophone Mayors (AIMF)  
Commonwealth Local Government Forum (CLGF)  
International City/County Management Association (ICMA)  
PLATFORMA