

CAPACITY AND INSTITUTION BUILDING WORKING GROUP WORK PLAN 2012 -DRAFT VERSION-

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1. CIB Working Group goal and objectives

The UCLG Capacity and Institution Building (CIB) Working Group is a technical platform for professionals of local governments and local government associations (LGAs) working in Local Government (LG) capacity development and decentralized cooperation.

The **overarching goal** of this platform is to be a place of inspiration and encouragement in the effort to gain more attention and recognition for local government development cooperation, within and outside of the World Organization of UCLG. By bringing together many professionals of this type of cooperation, a “pool of knowledge” can be built.

The UCLG CIB Working Group is formally liaised to the political UCLG Committee on Development Cooperation and City Diplomacy and will prepare input for this Committee.

2. Main objectives and priorities of the CIB Working Group

Objective 1: Information exchange and knowledge sharing on decentralized cooperation and local government capacity development programmes

- To foster exchange on know-how and developments to inform and enrich the discussion and debate among local government practitioners;
- To foster exchange on methodologies of our work to improve the quality of our programming and to learn from each other.

Objective 2: Contribution to more effective aid delivery

- To stimulate concrete coordination to ensure more effective cooperation and to avoid overlap and duplication between international cooperation programmes of LGs and LGAs.

Objective 3: Development of UCLG advocacy and lobbying instruments

- To give professional advice to UCLG and the UCLG political Committee on Development Cooperation and City Diplomacy (DCCD) to achieve more donor attention for LG development cooperation;
- To demonstrate the added value of LG development cooperation and to respond to the criticism of donors.



3. Activities 2012

Objective 1: Information exchange and knowledge sharing on decentralized cooperation and local government capacity development programmes

- **Information sharing through newsletters and website**
 - Further enhance the News section on the CIB website¹, including best practices, current trends in ACB and MIC, donor programmes and latest reports and information, through regular newsletters. Dissemination of a CIB newsletter every 3 months;
 - Develop a new format for the CIB annual ACB and MIC questionnaire and update the CIB members contact details.

- **Annual Meeting of the CIB Working Group**
 - Annual meetings are hosted by CIB members on a rotational basis: in 2012, KS Norway will welcome the CIB members in Oslo.
 - The format of the annual meeting will be slightly changed:
 - a) A plenary session with inspiring presentations from key-note speakers
 - b) Break-out sessions:
 - Comparative sessions on programming on specific themes
 - Managerial sessions of directors of international departments

Objective 2: Contribution to more effective aid delivery

- **Coordination**

Interesting coordination has happened in for example Haiti and Asia. Despite the willingness of CIB members, the coordination in the pilot countries so far have not yet reached sufficient satisfactory outcomes. In 2012 we will:

 - discuss coordination in the annual CIB meeting;
 - revisit the concept of coordination and identify good examples to study why this has worked better;
 - develop case studies of good examples in coordination;
 - identify objectives, methods and means to improve coordination in other countries.

Objective 3: Development of UCLG advocacy and lobbying instruments

- **Position Paper on Development Cooperation and Local Government**

An identified task group will assist the UCLG DCCD Committee on developing the Position Paper on Development Cooperation. The Position Paper is to be approved at the next World Congress (autumn 2012).

¹ www.cities-localgovernments.org/cib

- **Advocacy strategy**
Prepare and propose to UCLG and the UCLG DCCD Committee a coordinated advocacy strategy to guide lobbying activities towards donors and multilateral organisations, making use of the developed policy papers.
- **Development Effectiveness Working Group of PLATFORMA**
Direct the publication of a study of PLATFORMA regarding Development Effectiveness and the added role for local governments, which will be shared with CIB members.
- **Develop various small lobbying tools on the CIB website**
 - Publish approaches of CIB members in ensuring coordination and avoiding fragmentation
 - Evidence of professional development approach of local government development cooperation
 - Toolkit to assist project design and impact assessment to show results and impact

4. Operational

Secretariat and functioning: In 2012, the CIB Working Group will be financially supported by the following CIB members: VNG International, Federation of Canadian Municipalities (FCM), VVSG.

In the second half of 2011, the CIB Working Group Secretariat undertook a Survey regarding priorities and changes in the CIB Working Group activities. This Work Plan takes into account the outcomes of the survey. More information regarding the Survey can be obtained through the CIB Secretariat:
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